

**Regular Meeting of the Board of Trustees
Riverhead Free Library
Wednesday, March 12, 2025 6:30 PM - Grand Room**

PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING

AMENDED AGENDA

Call to Order

- I Pledge of Allegiance
- II Agenda Review and Approval
- III Approval of the Minutes from the February 12, 2025 Regular Meeting and the February 20, 2025 Special Meeting
- IV Period of Public Expression
- V Treasurer's Report (***Carlos Alvarez**)
 - A. Approval of Bills
 - B. Report of Receipts and Disbursements
 - C. Approval of Warrants
 - 1. **25-3-1** General Fund Checking
 - 2. **25-3-2** General Fund Credit Card Processing
 - 3. **25-3-3** General Fund Money Market
 - 4. **25-3-4** General Fund Payroll
 - 5. **25-3-5** Capital Project Fund Money Market
 - D. Bank Reconciliation - **February 28, 2025**
- VII Correspondence
- VIII Director's Report
- IX Assistant Director's Report
- X Committee Reports (* = **Chairperson**)
 - A. Personnel (***Jeff Zeiger**)
 - **Approval of Payroll and Personnel Report**
 - **Resolution #25-583 Approval to Hire Sophia McCaughey**
 - **Resolution #25-584 Approval to Hire Isabella Yanotti**
 - **Resolution #25-586 Approval to Renew the Assistant Director's Contract**
 - B. Buildings, Grounds & Equipment (***Jeff Zeiger**)
 - **Resolution #25-585 Approval to Contract with Interactive AV-IT Corp for a New AV System**
 - C. Policy By-Laws & Objectives (***William Sandback**)
 - D. Finance (***Carlos Alvarez**)
 - E. Fundraising (***Janet Vuturo**)

F. Plan of Service (***Board of Trustees**)

- X I Liaison Reports
 - A. Suffolk Cooperative Library System (**SCLS**) (***Susan Bergmann**)
- X II Unfinished Business
- X III New Business
- X IV Period of Board Expression
- X V Period of Public Expression
- X VI Adjournment

Dates of Future Meetings: April 9, 2025
May 14, 2025
June 11, 2025