

**Regular Meeting of the Board of Trustees  
Riverhead Free Library  
Wednesday, September 10, 2025 6:30 PM - Grand Room**

**PLEASE NOTE: PLEASE SILENCE CELL PHONES DURING THE BOARD MEETING**

**AMENDED AGENDA**

**Call to Order**

- I Pledge of Allegiance
- II Agenda Review and Approval
- III Approval of the Minutes from the August 13, 2025 Regular Meeting
- IV Period of Public Expression
- V Treasurer's Report (\***Susan Bergmann**)
  - A. Approval of Bills
  - B. Report of Receipts and Disbursements
  - C. Approval of Warrants
    - 1. **25-9-1** General Fund Checking
    - 2. **25-9-2** General Fund Money Market
    - 3. **25-9-3** General Fund Credit Card Processing
    - 4. **25-9-4** General Fund Money Market
    - 5. **25-9-5** General Fund Payroll
    - 6. **25-9-6** Capital Project Fund Money Market
  - D. Bank Reconciliation - **August 31, 2025**
- VI Correspondence
- VII Director's Report
- VIII Assistant Director's Report
- IX Committee Reports (\* = **Chairperson**)
  - A. Personnel (\***Mary McDonnell**)
    - **Approval of Payroll and Personnel Report**
    - **Resolution #25-625 Approval to Hire Kristie Malkasian**
    - **Resolution #25-626 Approval to Hire Christopher A. Mezzapelle**
  - B. Buildings, Grounds & Equipment (\***William Sandback**)
    - **Resolution #25-623 Approval to Contract with Signarama for a Way Finding Sign**
  - C. Policy By-Laws & Objectives (\***William Sandback**)
    - **Resolution #25-624 Approval to Update the Adult and Youth Services Program Contracts**
  - D. Finance (\***Susan Bergmann**)

- E. Fundraising (\***Janet Vuturo**)
- F. Plan of Service (\***Board of Trustees**)
- X Liaison Reports
  - A. Suffolk Cooperative Library System (**SCLS**) (\***Susan Bergmann**)
- X I Unfinished Business
- X II New Business
- X III Period of Board Expression
- X IV Period of Public Expression
- X V Executive Session- Personnel Matters
- X V I Adjournment

**Dates of Future Meetings:** October 8, 2025

November 12, 2025

December 10, 2025

January 14, 2026

February 11, 2026

March 11, 2026

April 15, 2026

May 13, 2026

June 10, 2026