

UNAPPROVED

**Minutes  
Annual Meeting of the Board of Trustees  
Riverhead Free Library  
June 11, 2025**

**Present:** David Friedrich, President; Jeff Zeiger, Vice-President; William Sandback, Secretary; Susan Bergmann, Trustee; Mary McDonnell, Trustee; Barbara Ripel, Trustee; Janet Vuturo, Trustee

**Absent:** Carlos Alvarez, Treasurer

**Director:** Kerrie McMullen-Smith

**Assistant Director:** Catherine Montazem

**Staff:** Susan Culver, Steve Taddeo, Lauren Strong, Benjamin Granger, Pam Cook, Tom Donlon, Joann White

**Upcoming Trustee:** Michael Dubois

**RIVERHEAD FREE LIBRARY:**

The Annual Meeting of the Board of Trustees was called to order on June 11, 2025 at 7:33 pm.

President Friedrich entertained a motion to approve the minutes of the June 12, 2024 annual meeting. The motion was moved by William Sandback and seconded by Mary McDonnell.

**Motion Carried.**

President Friedrich congratulated the two re-elected trustees, Carlos Alvarez, and William Sandback.

President Friedrich introduced the new trustee, Michael Dubois and welcomed him to the Board.

Kerrie McMullen-Smith, Director recognized outgoing trustee, David Friedrich, presented him with a gift from the Board and a gift from Administration. Kerrie thanked David for his years of service and reviewed his accomplishments.

David thanked the Board, Administration and staff for a joyous journey over the past six years. David gave a review of some of the major projects like the Yellow Barn renovation, the new HVAC system, new entryway and courtyard renovation.

**Annual Report of the Director:**

Kerrie McMullen-Smith presented a slide show highlighting the past year's programs, services and events. The slide show also gave a review of completed and up and coming building projects. Kerrie also recognized the staff for their flexibility during the various projects that went on this past year. Kerrie also spoke about the upcoming summer events including the Suffolk Libraries Tour.

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David and Kerrie recognized 2 employees for their years of service with Riverhead Free Library.

- 5 years: Robert Gerken and Jesse Griffith

**Period of Public Expression:** None

President Friedrich entertained a motion to adjourn the 2025 Annual Meeting. Motion was moved by Barbara Ripel and seconded by Susan Bergmann.

Meeting was adjourned at 7:56 pm.